



ArtfulBits Password Reset Web Part for Microsoft® SharePoint®

User Guide

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Overview

ArtfulBits Password Reset Web Part allows users to reset their forgotten passwords from within the SharePoint environment without administrator intervention. If user does not remember his password and wants to log in SharePoint site, he can reset his forgotten password via web part interface, passing through the various degrees of protection, included security questions and / or email confirmation. New password can be shown on page, or sent to user email, or even user can type new password manually.

Username:		
		Continue

Feature List

Feature	SharePoint 2010	SharePoint 2013
Multiple providers support including Active Directory services, SQL membership provider and others	×	×
Configurable account required fields (Username and/or user email)	×	~
Ability to set security questions for AD password reset	 Image: A set of the set of the	 Image: A set of the set of the
Password reset request confirmation	×	 Image: A set of the set of the
Allows users to type new password manually	×	 Image: A set of the set of the
Ability to auto generate new password and deliver it online or via email	×	~
Password changed email notification	 Image: A set of the set of the	 Image: A set of the set of the
Customizable email notifications	×	~
Language pack support (desired localization could be added by request)	 Image: A second s	×

Why ArtfulBits Password Reset Web Part?

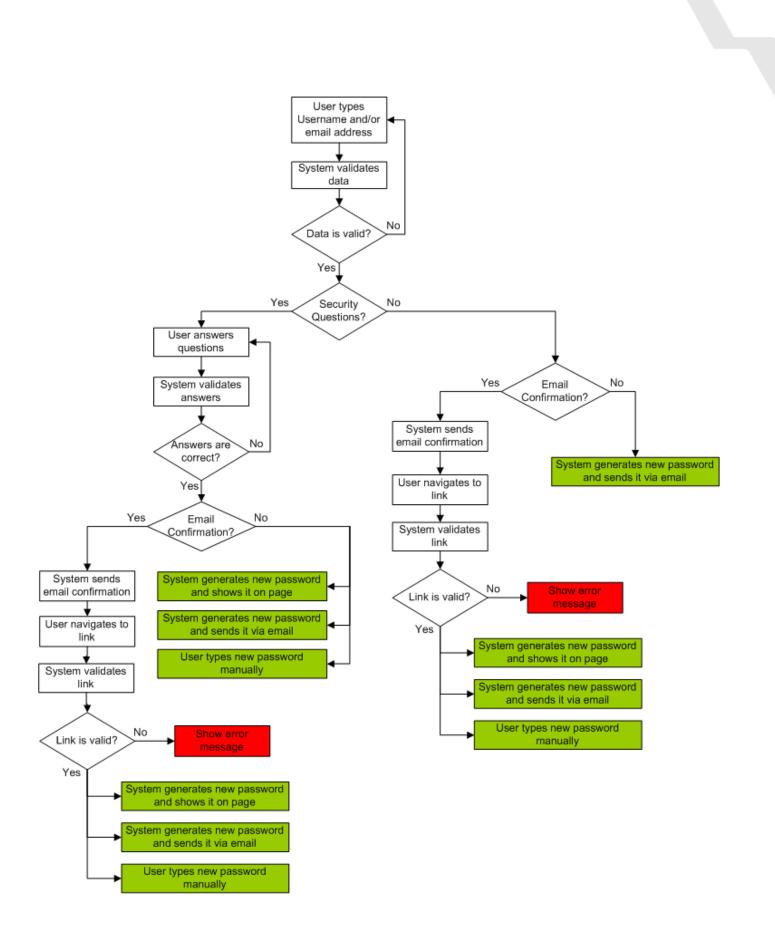
With importance of login security growing and password requirements increasing, it is becoming easier for users to forget their new passwords. With the ArtfulBits Password Reset Web Part, users now have the ability to submit their own password reset requests through SharePoint, no longer requiring IT Administrations assistance. After user identification, he can either type new password manually via web part interface or system will auto generate new one and show it on a page or send via email depending on web part configuration.

Used in combination with ArtfulBits Password Change and Password Expiration Web Part it can substantially improve users' password management.

How to Use

Password Reset Process Flow

Password Reset supports difference verification methods: using security questions and/or email confirmation. The following diagram provided below shows password reset process flow.



Password Reset Global Settings

Before using Password Reset Web Part it is required to activate "ArtfulBits Password Reset Web Part" site collection feature and specify Password Reset global settings for each Web application Zone.

Navigate to Password Reset Settings page to specify password reset global settings (Site Actions \rightarrow Site Settings \rightarrow Site Collection Administration \rightarrow Password Reset settings):



In Authentication Type section, you can see current Web application Zone (for which password reset is configured), Web application URL and authentication type for this zone.

Authentication Type	Zone Default URL http://sp-2010-3 Claims Authentication Types Windows		
Enable/Disable Password Reset	Allow peasword reset for this site zone?		

To enable password reset for current zone, check "Yes" under "Allow password reset for this zone?". If "No" is selected, then Password Reset Web Part will not be visible for this zone.

If current zone authentication uses Active Directory users (Windows authentication or FBA with LDAP membership provider), then it is required to provide administrative account, that has a right to reset AD users passwords.

Administrative Account Provide Administrative Account that has right to reset Active Directory user password.	Domain:			
	yourdomain			
	Account Name:			
	resetpasswordadm			
	Passworth			

If you want to use security questions to validate AD user identity, check "Enable Security Questions" and specify at least one security question. You should set question displayed in the Web Part and define the field in Active Directory that the user's answer is confirmed against.

Security Questions	P Enable Security Questions
Ched: Enable Security Questions to use	Security Question #1:
security questions to verify user dentity.	What is your postal code?
Notes This flag is note determined for FBA membership providers (except LDAP membership	evine is your possil code-
irovider), and depends on provider's RequiresQuestionAndAmiwer option.	AD outtom field name for answer to Security Question #1:
vedra endreento octoviteste, obstav	PostalCode
	Security Question #2:
	What was your dream job as a child?
	AD custom field name for answer to Security Question #2:
	CustomField1
	Security Question #3:
	What is your last name?
	AD custom field name for answer to Security Question #3:
	SN

Note: This flag is auto determined for FBA membership providers (except LDAP membership provider), and depends on provider's "RequiresQuestionAndAnswer" property. If "RequiresQuestionAndAnswer" is set to true, then user should answer a password question for password reset.

In order to send confirmation email before password reset, you should check "Enable Email Confirmation" option. You can change default message displayed for user in web part and confirmation email Subject and Body. You can use the following key templates in email fields: \$USERNAME\$, \$USEREMAIL\$, \$CONFIRMLINK\$.

Confirmation Email Check Enable Confirmation Email option to engower email confirmation before password reset.	2 Enable Confernation Email				
	An email has been sent to <bsuseremail\$< b=""> with a link to a page where you can change your password. b//> You must change your password within 24 hours. This link will be valid for 24 hours only.</bsuseremail\$<>				
	Email Subject:				
	Forgotten Password				
	Email Body:				
	Greetings!cp>In order to reset your password, please click the link below. This link will be valid for 24 hours only.kitel="\$CONFIRMLINK\$">\$CONFIRMLINK\$You cannot reply to this email.				
	Email Bott				

Note: If FBA membership providers (except LDAP membership provider) has "RequiresQuestionAndAnswer" equal to True and "EnablePasswordRetrival" is equal to False, then this option will be disabled in this case.

Password reset allows to generate new password automatically or to type new one manually. In "Password Receive Type" section check appropriated option for it:

- "Generate new password automatically and show it on page" – new password will be generated automatically and will be shown via Web Part. \$USERNAME\$, \$USEREMAIL\$, \$NEWPASSWORD\$ template keys are supported as well.

- "Generate new password automatically and send it via email" new password will be generated automatically and email will be sent to user email account with new password. \$USERNAME\$, \$USEREMAIL\$, \$NEWPASSWORD\$ template keys can be used in email subject and body.
- "Enable to type new password manually" users will be able to type new password and confirm it manually via Web Part interface.

Password Receive Type Specify password reset mode and method the user about receive it.	Generate new pessword automatically and show it on page
	Your new password is: \$NEWPASEWORD\$
	Generate new password automatically and send it via email
	A new password has been generated and email has been sent to \$USEREMAIL\$ with new password.
	Email Subject:
	New Password
	Email Body:
	Greetingsl Your new password is: \$NEWPASSWORD\$ You cannot reply to this email.
	Email Boci
	C Enable to type new password manually

In order to avoid any security issues, you can check "Send email notification on password changed". As soon as new password is generated or user types new one manually, system will send email notification to user email address just inform that his password has been changed.

Password Changed Email Notification Specify whether email should be sent when password is changed.	Send email notification on password changed Email Subject: Password Changed
	Email Body:
	Greetings! Greetings
	Email Bcc:

If user account is locked due to AD password policy violations (for ex. an incorrect password was entered three times when user logins), user can be unlocked automatically. For it, you should check "Unlock account automatically" option in "Additional Settings" section.

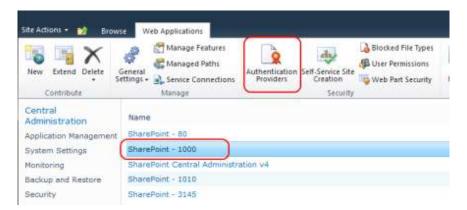
Additional Settings. Provide additional settings.	 Unlock account automatically Email From: 		
	noreply@artfulbits.com Example: avreply@campeny.com SharePoint Notification <notify@company.com></notify@company.com>	-	

Setting up Password Reset on an Anonymous Access SharePoint Site

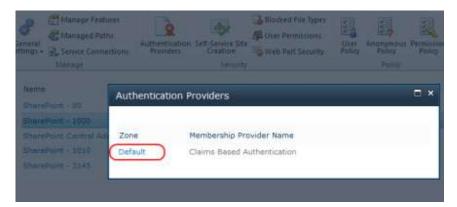
Enable Anonymous Access

In order to access to the Web page for the users, that forgot their passwords, you should enable anonymous access for SharePoint site.

Open SharePoint Central Administration \rightarrow Application Management \rightarrow select target Web Application \rightarrow Authentication Providers:



Choose authentication provider:



In Anonymous Access section, check "Enable anonymous access":



After you have enabled anonymous access to Web application, you should enable it for your SharePoint site collections that needs password reset. For that, open SharePoint site and go to Anonymous Access settings page (Site Actions \rightarrow Site Permissions \rightarrow Anonymous Access).

				Permission To-	ats				
Site Actions	• 👥	Brows	e	Edit					
Grant Permissions	Create Group	Edit I Permis		Remove User Permissions	Check Permissions	Anonymous Access	Permission Leve Manage Access	Requests	
Grant	E	-	Me	dify	Check	\square	Manage		
Libraries				Name				Type	Permissio
Site Pages			E	Demo Memi				SharePoint Group	Contribut
Shared Do	cuments	5	0	Demò Owne				SharePoint Group	₹ull Conti
Lists			2	Demo Visito	etti .			SharePoint Group	Read
Calendar Tasks			Ð	System Acc	ount (SHAREP	OUNT(system)		User	Limited A

In "Anonymous Access" section, specify the parts of SharePoint site that anonymous users can access. If you select "Entire Web site", anonymous users will be able to view all pages in your Web site and view all lists and items which inherit permissions from the Web site. If you select "Lists and libraries", anonymous users will be able to access pages and view items only for those lists and libraries that have enabled permissions for anonymous users.

10 de	Anonymous Access		= ×
sant Create scient Greate rames read Documents to ender ks cussione m Discussion	Anonymous Access Specify what parts of your Web site (if any) anonymous users can access. If you select Entire Web site, anonymous users will be able to view all pages in your Web site and view all lists and items which inherit permissions from the Web site. If you select Lists and libraries, anonymous users will be able to view and change items only for those lists and libraries that have enabled permissions for anonymous users.	Anonymous users can access: © Entire Web ste © Usts and libraries © Nothing	
		ок	Cancel

In order to use ArtfulBits Password Reset web part it is enough to select "List and libraries" option under "Anonymous users can access" box.

Adding Web Part to a Page

After anonymous access to site is configured, you can add Password Reset Web Part to your custom page or use built-in ArtfulBits Password Reset page. This page is included in Password Reset package, and you can find it by following URL: http://[sitecollectionurl]/_layouts/ArtfulBits.WebParts/PasswordReset/PasswordReset.aspx:

	KONO.	x
C S Margar Alocal share D + C X Reservord Reset x	n d	
		0
Dername: Email address:	x	
€ Go back to site		

In order to use Password Reset web part in your custom page, you should:

- 1) Enable anonymous access to this page.
- 2) Add Password Reset Web Part to this page:

On Page Edit, click Add a Web Part in the area on the page. Select "ArtfulBits Web Parts" category, select "ArtfulBits Password Reset Web Part" and then click Add.

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Lists and Libraries Arthulbts Web Parts Bernore Solutions Business Data Content Rokp Piters Porms Outbook Web Part • Arthulbts Password Reset Web Part Arthulbts Password Reset Web Part Add Cancel Status: Checked out and editable. Libraries Shared Documents Lists Calendar Tasks	Table Picture Video an Audio	d Link Upload File Content- Web Part	isting New List
Artfußts Web Parts Artfußts Email Web Part Barneue Solutions Artfußts Ibela Web Part Business Data Artfußts Ibela Web Part Centent Rokip Artfußts Ibela Web Part Proms Artfußts Password Expiration Web Proms Artfußts Password Reset Web Part Outbolk Web Part • Artfußts Password Reset Web Part Add Cancel Statues: Checked out and editable. Ibraries States: Checked out and editable. Page Content Libraries Page Content Shared Documents Page Content Lists Calendar Tasks Continue	Categories	Web Parts	About the Web Part
Add Cancel Add Cancel Status: Checked out and editable. Libraries Title Site Pages passwordreset Shared Documents Page Content Page Content Page Content Calendar Usernamie: Tasks Continue	Artfußes Web Parts Bereboo Solutions Business Data Content Rokup Filters Filters Modia and Content	E Artfulbts Email Web Part C Artfulbts Heda Web Part C Artfulbts Heda Web Part Artfulbts Ressword Change Web P. C Artfulbts Password Expiration We.	
Status: Checked out and editable. Libraries Site Pages Shared Documents Page Content Page Content Calendar Tasks	Upload a Web Part -	+ +	Add Web Part to: Rich Content 👻
Site Pages Site Page Content Page Content Calendar Username: Continue Continue	Status: Checked out an	d editable.	Add Cancel
Lists ArtfulBits Password Reset Web Part Calendar Username: Tasks Continue:	Site Pages	Page Content	
Tasks Continue	Lists		
		Usemame:	Continue

- 3) Configure Password Reset Web Part:
 - a) Select "Edit Web Part" from web part menu.

	Web Part Tools
Site Actions + M P Browse Page Publish	Options
Properties List - Properties Relationships State	
editable.	
1 200 T	ArtfulBits Password Reset Web Part ×
Trite	Password Reset Settings
Page Content ArtfulBits Password Reset Web Part	Click here to open Password Reset settings page Default View
Usemanie:	Show Forget Password?' link Link caption:
Continue	Forgot Password? Show Password Reset Form
	1 Appearance
	E Layout
	Advanced
	OK Cancel Apply

- b) Password Reset Web Part configuration pane is displayed on the right side of the screen. In this pane you can configure custom properties of web part as for standard web part.
- c) In the "Password Reset Settings" section you can specify default view of the web part. It can be "Forgot Password?" link or password reset form.
- d) To specify password reset global settings, you should click "Click here to open Password Reset settings page" link.

Release Notes

Version	Notes
v1.1 (February 5, 2013)	 New Features: Added SharePoint 2013 support Added German and Russian localization
v1.01 (April 2, 2012)	 Bugs Fixed: Fixed File Not Found error in Password Reset settings page
v1.0 (February 15, 2012)	Initial Release

See Also



Cascaded Lookup Column

Cascaded Lookup Column allows building relationship between parent and child columns, the data selected in one field will determine the options presented in another.



Category Column

Category Column allows tracking, organizing and grouping list items. Outlook 2007 approach for elements categorization, easy indicator color changing and using of advanced tooltip, provide a high professional component style.



Column Data Adapter

Column Data Adapter is an extension component providing ability to use ArtfulBits Columns in Microsoft Access forms, reports and Microsoft Excel.



Column Permissions

Column Permissions allows you to manage access to list content on column level. Permissions can be assigned for individual users and for SharePoint groups as well and are effective in forms and list views, as well as in the SharePoint Alerts, RSS, Datasheet and even during exporting to Excel and opening with Access.



Cross-Site Lookup Column

Use Cross-Site Lookup Column for getting data from any site within site collection. Component includes a powerful function of searching over lookup list. This function provides substring matching in selected column which is very useful for large lists (over 50-100 items).



Discussion Column

Need to organize well formatted conversation in the list item without enabling list versioning? Discussion Column is the right choice. Component allows entering rich text with formatting, images, tables, hyperlinks and other features.



Email Web Part

ArtfulBits Email Web Part allows sending e-mail messages directly from Microsoft SharePoint site. You can notify task assigned users, send gratitude or just send regular e-mail message, etc.



Follow-Up Column

Follow-Up Column enables due date flags similar to Outlook follow-up functionality. Applying of flags to the list item allows adding of visual reminder in a natural way.



Image Upload Column

Quick and simple way of uploading pictures. Image Upload Column provides with ability to select a picture using file browsing dialog, upload and display it in the list view.



KPI Column

KPI (Key Performance Indicator) Column is simple graphical scorecards that can be used to evaluate business data against business goals. With this column you reduce risk to overlook information about the status of value.



Link to Document Column

Link to Document Column allows referencing files and folders placed at Document Library and provides easy and intuitive way to download files directly from column. Use this column to provide a browsing interface that allows users to browse to an object to link to instead of typing a URL.



Parent Selector Column

Parent Selector Column is used for organizing hierarchical relations in SharePoint list. Picker dialog allows choosing data from large lists. Standard Lookup column can be easily converted to Parent Selector column and vice versa.



Password Change Web Part

Password Change Web Part allows users to change their own passwords from within the SharePoint environment using standard text box interface (current password, new password and confirm new password).



Password Expiration Web Part

Password Expiration Web Part enables Active Directory users to be notified via Web Part interface that their passwords are about to expire. It also automatically sends out email notifications to users before the password expiration date.



Professional Calendar Web Part

Professional Calendar Web Part provides following key benefits: it allows combining events from different SharePoint Lists, from any SharePoint Site, in one Calendar view; allows specifying different color sets for different event sources; supports on-the-fly AJAX-enabled editing features in Outlook like style; and other enhanced functionalities.



Progress Column

Progress Column provides users with the ability to make SharePoint lists more visualized by displaying numerical data on the page sing percentage-based progress bar. Professional progress bar style will make your SharePoint list really modern and stylish.



<u>Video</u>

Video Column and Video Web Part are powerful controls made for uploading, managing, linking and playing video files. These controls support variety of video files that can be uploaded from computer, or linked from SharePoint library or streamed from direct URL.

Remarks

Information in this document may be outdated. Please, visit <u>www.artfulbits.com</u> for the latest product version.